



# Memorandum

**To:** Education Directors, School Principals and FNEC Education Representatives  
**From:** Tim Whiteduck, Technology Director  
**Date:** June 6, 2023  
**Subject:** Call for applications – First Nations Skills Link ICT Program 2023–2024

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The First Nations Education Council is seeking community registrations to the Indigenous Services Canada Skills Link ICT Youth Employment Initiative. The program is designed to give unemployed youth between the ages of 18 to 30 the opportunity to obtain relevant work experience and training in the field of Information, Communications, and Technologies (ICT) for an employment term of **twenty (20) weeks**. There are a total of 12 Youth employment opportunities available. All wages and employment benefits, including training and daycare support, are refunded through the program (some conditions apply).

All community proposals will be evaluated and selected according to the Skills Link guidelines <https://www.sac-isc.gc.ca/eng/1100100033627/1533125289674>. To maximize distribution for the 12 employment opportunities, the FNEC is limiting two participants per community. However, depending on the number of applications received, the FNEC may advise communities to submit a second Youth application. Note that youth may participate twice in the program.

The FNEC will offer Cisco IT Essentials online training, and two in-person trainings in Quebec City in late August and December 2023. Cisco IT Essentials training covers computer fundamentals as well as the career skills needed for entry-level entry employment. To apply to this program, communities must complete and submit the form below on or before **July 14, 2023**. It is extremely important to remember and respect all deadlines, as there will be no exceptions made with respect to late applications, non-completion of final reports and missing documents.

If you would like to learn more about this program, please call me at 418 842-7672, extension 3500. I would be pleased to answer any questions you may have.

Regards,

IT Director