



Listuguj  
MI'GMAQ GOVERNMENT

**Chief and Council Agenda Item Request Form**

Agenda items for Chief and Council meetings are due no later than **noon**, two weeks prior to a scheduled Chief and Council meeting. All backup information **MUST** be attached in order for items to be placed on Agenda.

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**General Information**

Name: \_\_\_\_\_ Department (if applicable): \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Date: \_\_\_\_\_ Amount of Time Requested: \_\_\_\_\_  
 Requested Meeting Date: \_\_\_\_\_

**Agenda Items (Check One)**

- |  |  |
|--|--|
| <input type="checkbox"/> Order in Council/Resolution | <input type="checkbox"/> Implications and/or Financial |
| <input type="checkbox"/> Discussion and/or Actions   | <input type="checkbox"/> Issue/Concern                 |
| <input type="checkbox"/> Presentation                | <input type="checkbox"/> Closed Session                |
| <input type="checkbox"/> Executive Session           |  |

**Topic Requests** \*please be detailed\*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Disclaimer**

Submitting this form does not guarantee that you will be included on the next agenda. Due to time restraint some items will take priority over others.

**For office use only:**

Date Received : \_\_\_\_\_

Date added to agenda : \_\_\_\_\_