

EMPLOYMENT OPPORTUNITY

1. **Job title:** First Nations Community Health Director
2. **Terms of Employment:** Permanent, full time
3. **Salary:** To Be Negotiated
4. **Start date:** June 4, 2012
5. **Location of Employment:** Buctouche First Nation
6. **Education required:** Diploma/Degree in related field
7. **Experience:** 5 years Experience in related field
8. **Languages:** Speak, read, and write English, Speak Mic Mac
9. **Work setting:** First Nations not-for-profit organization
10. **Business equipment to be used:** Must have knowledge and experience with computer usage
11. **Special requirements:** Must have knowledge and experience with working with Federal Government Programs and Services offered by Health Canada and administered by the Band.
12. **Technical knowledge:** Must have knowledge and experience in preparing a Budget and monitoring expenditures to ensure Programs do not exceed the Budget
13. **Areas of specialization within the occupation:** Must be able to work with the Simply Accounting Program to generate reports, budgets and variance reports
14. **Any other specific skills:** Must have extensive knowledge of Aboriginal Traditions and Customs
15. **Security and safety requirements:** Must pass a criminal check
16. **Transportation:** Must have a Valid Driver's License and own vehicle

How to apply:

- **Fax:** (506) 743-8995 (Att: Band Manager)
- **E-mail:** apeters@nb.aibn.com
- **Mail:** 9 Reserve Road, Buctouche Reserve, NB E4S 4G2

Deadline for Submission: April 30, 2012

Please include a Cover Letter with your Resume

We would like to thank everyone in advance for applying, as only those selected for an interview will be contacted.