

SNOW REMOVAL
Listuguj Mi'gmaq Government



Request for Proposal

Date	November 6, 2025	
Closing Date	November 20 th , 2025	
Approved by	Jeff Basque	COO
Prepared by	Bruce Fitzgerald	Admin2 Building Manager

OUTLINE:

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2. BUILDINGS LOCATION
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1. OBJECTIVES:

The Listuguj Mi'gmaq Government (LMG), the Owner, is seeking proposals from qualified contractors to provide high quality, safe, and efficient snow removal services at specific LMG building locations in compliance with LMG's tender policy. **The selected contractor will shovel and salt entryways, exits, Walkway as well as any additional tasks mention in special instructions.** The Contractor will be responsible to supply the labour, equipment, and material to complete the work during the winter season 2025/2026

2. BUILDINGS LOCATION:

Mawlugutieg (Admin2)
48 Dundee Road
Listuguj, QC
G0C 2R0

3. SPECIAL INSTRUCTIONS:

The contractor must ensure that the snow is removed after every two inches of snowfall. The contractor must provide the following services:

- **All exits/entrances and walkways shoveled and cleared before 8:30 AM Atlantic**
- **Salt all exits/entrances and walkways before 8:30 AM and during the day if needed.**
- **Keep the Heat pump clear of snow and accessible anytime.**
- **Keep a clear path from the Highway 132 to MMS Emergency Back door.**
- **Keep a clear path between the two building.**
- **LMG Will be providing the salt for this building**

The contractor will be responsible for providing their own employees, equipment and supplies necessary to complete the services.

The contractor is required to visit the building sites to assess the scope of work.

4. INSURANCE REQUIREMENTS:

The contractor must provide proof of liability insurance for a minimum coverage of one million dollars (\$1,000,000) per event.

5. TERMS OF PAYMENT:

- 50% at the beginning of the contract
- 25% Mid-February
- 25% at the end of the contract

6. TIME AND PLACE OF SUBMISSION

All proposals should be submitted on or before November 20th, 2025, at 10:00 AM Atlantic time, no proposal will be considered after this time by email or in Sealed Envelope.

Mawlugutieg (Admin2)
48 Dundee Road
Listuguj, QC
G0C 2R0

Email Address: bruce.fitzgerald@listuguj.ca

7. CONTRACT TERMINATION

The Owner has the right at any time to terminate the contract, in whole or in part, before or after the commencement of its performance. When the Owner decides to terminate the contract, it must notify the contractor in writing and indicate the effective date.

PRICE FORM

TO BE FILLED BY THE CONTRACTOR

The Contractor, after having visited the sites and determine the extent of the mandate, as well as after carefully reading the tender documents, hereby, to execute and complete the mandate in accordance with the tender documents, and to the full satisfaction of the Owner within the applicable contractual deadlines, for a total price for the proper execution of:

_____ Dollars (\$)

Excluding applicable taxes, and as detailed in the price schedule.

The price submitted is in lawful money of Canada, the value of which is firm for the bid validity period described in this call for proposal/tenders and for the entire duration of the contract.

SIGNED AT (PLACE)	
DATE	
COMPANY NAME	
ADDRESS	
TELEPHONE	
FAX	
NAME OF THE REPRESENTATIVE	
FUNCTION	
SIGNATURE:	